

# census 2011 1911 and counting...



Speech Maker <http://tools.e2bn.org/speech/>

Select the option **Start writing a speech**

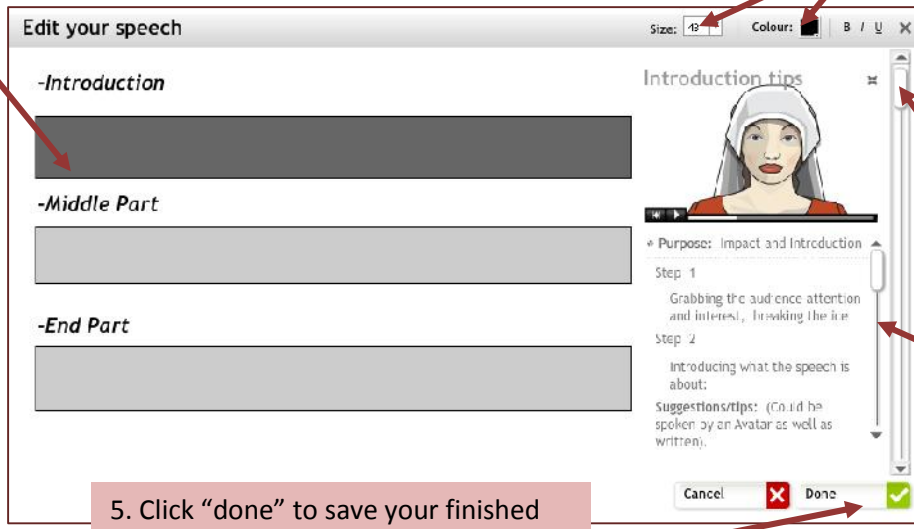


## How to write a story

Enter the title for your speech. The following screen will appear.

2. Type or copy/paste text in the boxes.

1. Select text size and colour.



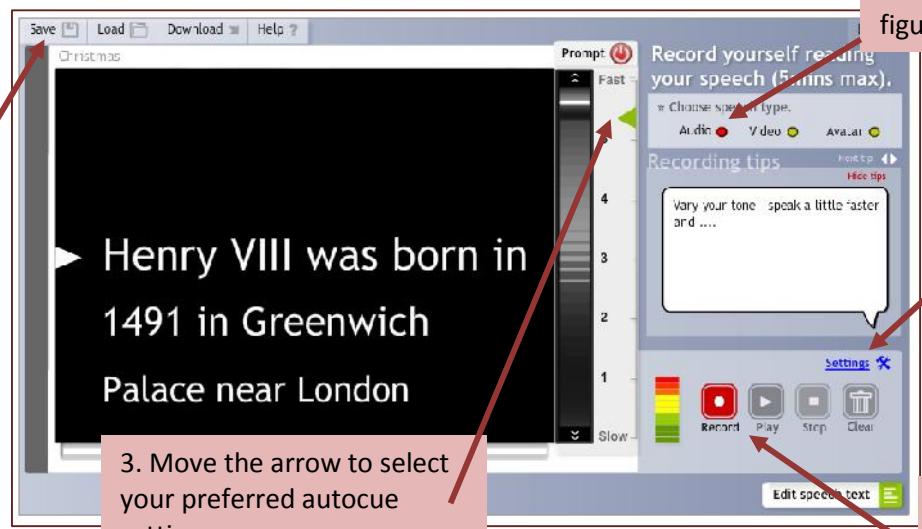
3. Move the outer scroll box up and down to select display the appropriate text box.

4. Move the inner scroll bar up and down to read the "helpful writing tips."

5. Click "done" to save your finished work. The following page will appear.

## How to record a story

1. Choose a speech type:  
 - Audio (blank background)  
 - Webcam  
 - Avatar – select any one of the figures displayed on the screen



5. Finished? Click on the save file option.

2. Check your microphone and webcam settings.

3. Move the arrow to select your preferred autocue setting  
 5 – fast, 1 – slow

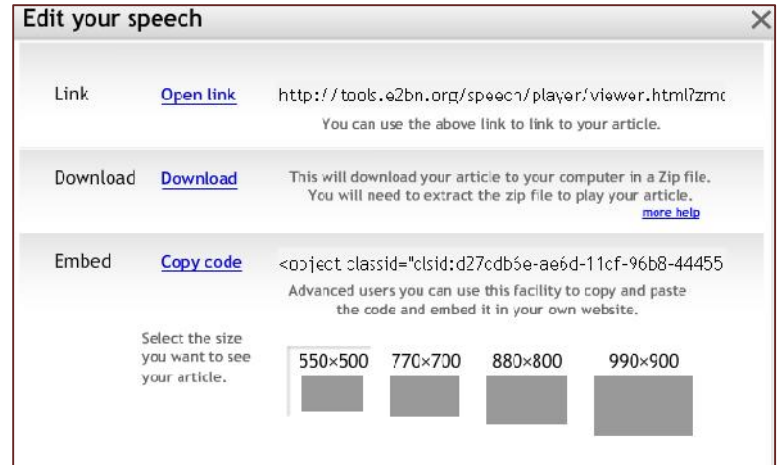
4. Press record, stop and play to create your audio recording.

## How to export and add audio

Saved audio files can be easily inserted in a web page or added to another multimedia program.

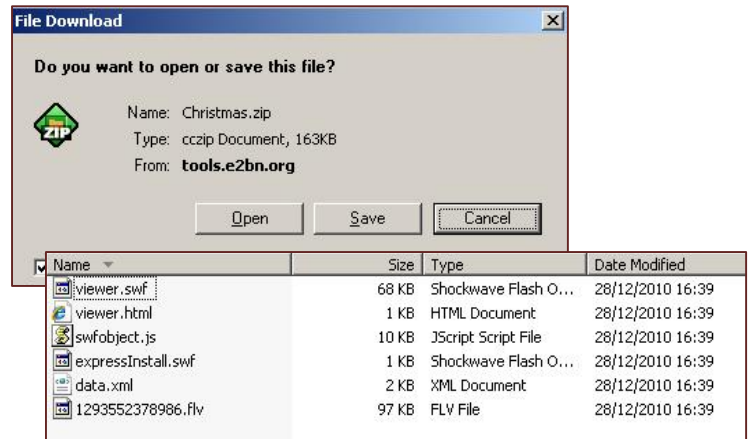
### 1. Open Link

- Click on Open Link
- Copy and paste URL to add hyperlink to new document or web page
- Click on hyperlink to open and display speech writing tool viewer



### 2. Downloading a swf flash file

- All audio recording are saved as a flash (swf) file. To export and add a flash file to another program follow the simple directions listed below.
- Click on Download
- Download and save the zip file
- Open and extract the file using a trusted piece of software like Winzip or CoffeeCup
- To play and listen to the audio file load adobe flash player or Real player
- To add to MTN2 upload the swf file to the Media Editor



### 3. Adding and displaying an audio file on a web page

- Click on copy code
- Open your selected web page
- Click on the HTML tab to paste text
- Now click on save and view to display your web page and listen to the audio file.



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